

AN ORDINANCE 2006-05-18-0593

**AUTHORIZING THE EXECUTION OF TWO NO COST GRANT AGREEMENT AMENDMENTS WITH THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT TRANSFERRING FUNDS FROM SUPPORTIVE SERVICES TO OPERATIONS; AUTHORIZING THE EXECUTION OF TWO NO COST CONTRACT AMENDMENTS WITH THE CENTER FOR HEALTH CARE SERVICES REVISING THEIR BUDGETS; APPROVING REVISED BUDGETS; AND AUTHORIZING EXECUTION OF ALL NECESSARY DOCUMENTS, IN CONNECTION WITH THE SUPPORTIVE HOUSING PROGRAM FOR THE HOMELESS.**

\* \* \* \* \*

**WHEREAS**, on April 15, 2004, pursuant to Ordinance No. 99077, the City Council authorized the execution of a grant agreement with the U.S. Department of Housing and Urban Development (HUD) and a delegate agency contract with the Center for Health Care Services, in connection with the 2003 Supportive Housing Program; and

**WHEREAS**, on May 19, 2005, pursuant to Ordinance No. 100892, the City Council authorized the execution of a grant agreement with the U.S. Department of Housing and Urban Development and a delegate agency contract with the Center for Health Care Services, in connection with the 2004 Supportive Housing Program; and

**WHEREAS**, the City of San Antonio contracted with the Center for Health Care Services to operate a Women's Safe Haven from November 1, 2004 to October 31, 2006 and a Men's Safe Haven from January 1, 2006 to December 31, 2006; and

**WHEREAS**, HUD re-designated the position of Residential Specialist from Supportive Services to Operations; and

**WHEREAS**, the City of San Antonio and the Center for Health Care Services would like to amend the current grant agreements and the accompanying budgets to reflect this change; **NOW THEREFORE:**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** The City Manager, or her designee, or the Director of the Department of Community Initiatives is authorized to execute two no cost grant agreement amendments with the U.S. Department of Housing and Urban Development to shift funds from Supportive Services to Operations. A copy of said grant agreement amendments are attached hereto and incorporated herein for all purposes as Attachment I. The City Manager, or her designee, or the

Director of the Department of Community Initiatives is further authorized to execute all necessary related documents.

**SECTION 2.** The City Manager, or her designee, or the Director of the Department of Community Initiatives is authorized to execute two no cost contract amendments and any documents necessary for the project implementation with the Center for Health Care Services to revise current budgets. A copy of said contract amendments are attached hereto and incorporated herein for all purposes as Attachment II.

**SECTION 3.** The revised budgets for the Center for Health Care Services Women's Safe Haven, Internal Order No. 138000000246 and Men's Safe Haven 138000000323 attached hereto and incorporated herein for all purposes as Attachment III, are approved.

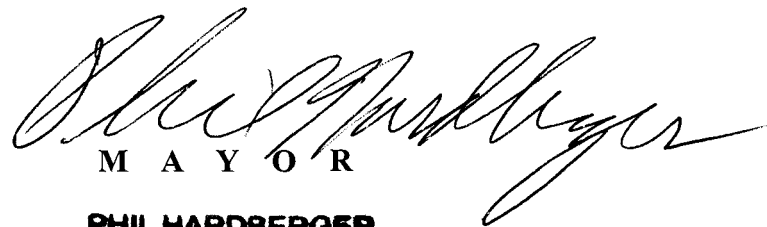
**SECTION 4.** The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

**SECTION 5.** This ordinance shall be effective on and after May 19, 2006.

PASSED AND APPROVED this 18<sup>th</sup> day of May, 2006.


ATTEST:

  
City Clerk

  
M A Y O R

**PHIL HARDBERGER**

APPROVED AS TO FORM:

  
for City Attorney

## GRANT AGREEMENT AMENDMENT

This Agreement is made this \_\_\_\_\_, by and between the United States Department of Housing and Urban Development (HUD) and City of San Antonio (the Recipient).

### RECITALS

1. HUD and Recipient entered into the Grant Agreement dated June 23, 2004 for project number TX59 B300 001 located at 3551 Culebra Rd., San Antonio, Texas 78228 (the Grant Agreement).
2. Under the terms of the Grant Agreement, Recipient received a grant from HUD in the amount of \$771,436, to be used to carry out the project described in the Grant Agreement over a two-year period. The term of that Grant Agreement will end October 31, 2006.
3. Recipient desires to make a change in the project in order to enhance program efficiency.
4. HUD has reviewed the initial application and proposed change and has determined that, with the change, the application ranking would have been high enough to be competitively selected in the year the application was initially selected.
5. The need for assistance for homeless persons continues within the jurisdiction within which the project is located and the need for the project continues.
6. HUD and the Recipient have agreed to amend the Grant Agreement as follows:

### AGREEMENTS

1. The Grant Agreement is hereby amended by moving grant funds in the amount of \$55,375 from the Supportive Services budget line item, to the Operations budget line item.
2. The effective date of these changes is the date of this amendment as evidenced by HUD's signature.
3. All other provisions of the Grant Agreement remain unamended.

This agreement is hereby executed on behalf of the parties as follows:

THE DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT OF  
THE UNITED STATES OF AMERICA,  
by the Secretary of Housing and Urban Development

BY: \_\_\_\_\_

John T. Maldonado

Director, Community Planning and Development

\_\_\_\_\_  
(Date)

RECIPIENT

City of San Antonio

(Name of Organization)

BY: \_\_\_\_\_

(Signature of Authorized Official)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Date)

## GRANT AGREEMENT AMENDMENT

This Agreement is made this \_\_\_\_\_, by and between the United States Department of Housing and Urban Development (HUD) and City of San Antonio (the Recipient).

### RECITALS

1. HUD and Recipient entered into the Grant Agreement dated June 16, 2005 for project number TX59 B400 003R located at 3602 Culebra Rd., San Antonio, Texas 78228 (the Grant Agreement).
2. Under the terms of the Grant Agreement, Recipient received a grant from HUD in the amount of \$364,298, to be used to carry out the project described in the Grant Agreement over a one-year period. The term of that Grant Agreement will end December 31, 2006.
3. Recipient desires to make a change in the project in order to enhance program efficiency.
4. HUD has reviewed the initial application and proposed change and has determined that, with the change, the application ranking would have been high enough to be competitively selected in the year the application was initially selected.
5. The need for assistance for homeless persons continues within the jurisdiction within which the project is located and the need for the project continues.
6. HUD and the Recipient have agreed to amend the Grant Agreement as follows:

### AGREEMENTS

1. The Grant Agreement is hereby amended by moving grant funds in the amount of \$204,602 from the Supportive Services budget line item, to the Operations budget line item
2. The effective date of these changes is the date of this amendment as evidenced by HUD's signature.
3. All other provisions of the Grant Agreement remain unamended.

This agreement is hereby executed on behalf of the parties as follows:

THE DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT OF  
THE UNITED STATES OF AMERICA,  
by the Secretary of Housing and Urban Development

BY: \_\_\_\_\_

John T. Maldonado

Director, Community Planning and Development

\_\_\_\_\_  
(Date)

RECIPIENT

City of San Antonio

(Name of Organization)

BY: \_\_\_\_\_

(Signature of Authorized Official)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Date)

Contract # 4600002971

**AMENDMENT #1 TO DELEGATE AGENCY CONTRACT  
WITH  
CENTER FOR HEALTH CARE SERVICES**

This amendment of the Bexar County Board of Trustees for Mental Health and Mental Retardation Services d/b/a/ Center for Health Care Services, **Supportive Housing Program 2004 Delegate Agency Contract** (hereinafter referred to as "this Amendment") is entered into by and between the City of San Antonio, a Texas Municipal Corporation, (hereinafter referred to as "City") acting by and through its designated representative, the Director of the Department of Community Initiatives, pursuant to Ordinance No. \_\_\_\_\_ passed and approved on \_\_\_\_\_, and Bexar County Board of Trustees for Mental Health and Mental Retardation Services d/b/a/ Center for Health Care Services, (hereinafter referred to as "Contractor") acting by and through its designated representative.

WHEREAS, the City presently subcontracts with Contractor, for the **Men's Safe Haven**, pursuant to a Delegate Agency Contract (hereinafter referred to as "the Contract") that was executed on July 25, 2005 pursuant to Ordinance No. 100892; and

WHEREAS, the Contractor has subsequently requested that their budget in the Contract be revised; and

WHEREAS, in section 24.1(C) of the Contract, the Director of the Department of Community Initiatives has the authority to execute an amendment of the Contract, without the necessity of seeking any further approval by the City Council of the City of San Antonio, for budget line item shifts of funds so long as the total dollar amount of the budget of the Contract remains unchanged;

WHEREAS, it is in the best interest of the City that an amendment of the Contract now be executed which revises the Contractors budget without changing the total dollar amount of the Contract; NOWHEREFORE:

City and Contractor agree to amend the Contract as follows:

1. The document entitled Attachment II (Revision #1) attached hereto and incorporated herein as Exhibit I, will hereby supercede the Attachment II contained in the Contract and all references in the Contract to the budget, also referred to as Attachment II, will now refer to the attached Attachment II (Revision #1).
2. All other terms, conditions, covenants and provisions of the Contract are hereby continued and shall remain in effect in their original form, except for the provisions modified by this Amendment.

Executed this the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

**CITY OF SAN ANTONIO:**

**CONTRACTOR:**

Bexar County Board of Trustees for  
Mental Health and Mental Retardation  
Services d/b/a/ Center for Health Care  
Services  
3031 IH 10 West  
San Antonio, Texas 78201

\_\_\_\_\_  
Dennis J. Campa, Director  
Department of Community Initiatives

\_\_\_\_\_  
By:

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Assistant City Attorney



Contract # 4600000945

**AMENDMENT #1 TO DELEGATE AGENCY CONTRACT  
WITH  
CENTER FOR HEALTH CARE SERVICES**

This amendment of the Bexar County Board of Trustees for Mental Health and Mental Retardation Services d/b/a/ Center for Health Care Services, **Supportive Housing Program 2003 Delegate Agency Contract** (hereinafter referred to as "this Amendment") is entered into by and between the City of San Antonio, a Texas Municipal Corporation, (hereinafter referred to as "City") acting by and through its designated representative, the Director of the Department of Community Initiatives, pursuant to Ordinance No. \_\_\_\_\_ passed and approved on \_\_\_\_\_, and Bexar County Board of Trustees for Mental Health and Mental Retardation Services d/b/a/ Center for Health Care Services, (hereinafter referred to as "Contractor") acting by and through its designated representative.

WHEREAS, the City presently subcontracts with Contractor, for the **Women's Safe Haven**, pursuant to a Delegate Agency Contract (hereinafter referred to as "the Contract") that was executed on November 30, 2004 pursuant to Ordinance No. 99077; and

WHEREAS, the Contractor has subsequently requested that their budget in the Contract be revised; and

WHEREAS, in section 24.1(C) of the Contract, the Director of the Department of Community Initiatives has the authority to execute an amendment of the Contract, without the necessity of seeking any further approval by the City Council of the City of San Antonio, for budget line item shifts of funds so long as the total dollar amount of the budget of the Contract remains unchanged;

WHEREAS, it is in the best interest of the City that an amendment of the Contract now be executed which revises the Contractors budget without changing the total dollar amount of the Contract; NOWHEREFORE:

City and Contractor agree to amend the Contract as follows:

1. The document entitled Attachment II (Revision #1) attached hereto and incorporated herein as Exhibit I, will hereby supercede the Attachment II contained in the Contract and all references in the Contract to the budget, also referred to as Attachment II, will now refer to the attached Attachment II (Revision #1).
2. All other terms, conditions, covenants and provisions of the Contract are hereby continued and shall remain in effect in their original form, except for the provisions modified by this Amendment.

Executed this the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

**CITY OF SAN ANTONIO:**

**CONTRACTOR:**

Bexar County Board of Trustees for  
Mental Health and Mental Retardation  
Services d/b/a/ Center for Health Care  
Services  
3031 IH 10 West  
San Antonio, Texas 78201

\_\_\_\_\_  
Dennis J. Campa, Director  
Department of Community Initiatives

\_\_\_\_\_  
By:

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Assistant City Attorney

The Center for Health Care Services  
Agency

May 15, 2006  
Date

Safe Haven TX59-B300-003  
Project

1  
Revision Number

55029  
Index Code

OBJECT	EXPENDITURE	ORIGINAL BUDGET	INCREASE/ (DECREASE)	REVISED BUDGET
1.010	Reg. Salaries & Wages-SS	198,504	(164,564)	33,940
1.010	Reg. Salaries & Wages-OP	-	171,029	171,029
1.030	FICA-SS	15,186	(12,590)	2,596
1.030	FICA-OP	-	13,084	13,084
1.040	TMRS-SS	9,925	(8,432)	1,493
1.040	TMRS-OP	-	7,525	7,525
1.050	Flex Benef. Contr.-SS	10,421	(8,656)	1,765
1.050	Flex Benef. Contr.-OP	-	8,894	8,894
1.051	Life Ins.-SS	695	(607)	88
1.051	Life Ins.-OP	-	445	445
1.060	Worker's Comp.-SS	2,005	(1,530)	475
1.060	Worker's Comp.-OP	-	2,394	2,394
1.072	Unemployment Ins.-SS	2,184	(2,048)	136
1.072	Unemployment Ins.-OP	-	684	684
	Diability Insurance-SS	1,370	(1,261)	109
	Diability Insurance-OP	-	547	547
2.110	Communications-OP	6,300	(2,100)	4,200
2.113	Mail & Parcel Post-OP	136	1	137
2.130	Car Allowance-OP	1,350	(400)	950
2.139	Maint. & Repair-Build-OP	1,000	(500)	500
2.140	Cleaning Services-OP	5,820	(3,420)	2,400
3.210	Office Supplies-OP	1,800	8,200	10,000
3.212	Janitorial Supplies-OP	7,202	(4,202)	3,000
3.216	Food-OP	49,572	5,422	54,994
3.240	Maint. & Repair-Bldg & Imprv-OP	3,753	(3,001)	752
4.276	Direct Welfare Payments	-	-	-
	Clothing	1,232	(1,232)	-
	Transportation	5,880	(2,654)	3,226
	Education	96	(96)	-
	Other	932	(932)	-
	<b>TOTAL</b>	<b>325,363</b>	<b>-</b>	<b>325,363</b>

Justification:

The reclassification of the Residential Specialist positions from Supportive to Operations accounts for the necessary budget changes.

	CURRENT BUDGET	CHANGE	REVISED BUDGET
SUPPORT SERVICES	254,955.00	(204,602.00)	50,353.00
ADMINISTRATION	8,674.00	-	8,674.00
OPERATIONS	91,995.00	204,602.00	296,597.00
<b>TOTAL</b>	<b>355,624.00</b>	<b>-</b>	<b>355,624.00</b>

Submission:

Approval:

Signature and Title of Authorized Agent

Signature and Title of City Staff

Date

Date

The Center for Health Care Services

May 16, 2006

Agency

Date

Female Safe Haven TX59-B300-001

3

Project

Revision Number

55029

497,138.00

Index Code

522,148.00

OBJECT	EXPENDITURE	ORIGINAL BUDGET	INCREASE/ (DECREASE)	REVISED BUDGET
1.010	Reg.Salaries & Wages-SS	328,626.00	(42,388)	286,238.00
1.010	Reg.Salaries & Wages-OP	82,062.00	68,172	150,234.00
1.030	FICA-SS	25,140.00	(3,243)	21,897.00
1.030	FICA-OP	6,278.00	5,215	11,493.00
1.040	TMRs-SS	16,431.00	(3,838)	12,593.00
1.040	TMRs-OP	4,103.00	2,507	6,610.00
1.050	Flex Benef. Contr.-SS	17,253.00	(2,369)	14,884.00
1.050	Flex Benef. Contr.-OP	4,308.00	3,504	7,812.00
1.051	Life Ins.-SS	1,150.00	(406)	744.00
1.051	Life Ins.-OP	287.00	104	391.00
1.060	Worker's Comp.-SS	3,319.00	688	4,007.00
1.060	Worker's Comp.-OP	829.00	1,274	2,103.00
1.072	Unemployment Ins.-SS	3,615.00	(2,470)	1,145.00
1.072	Unemployment Ins.-OP	903.00	(302)	601.00
	Diability Insurance-SS	2,268.00	(1,353)	915.00
	Diability Insurance-OP	566.00	(85)	481.00
2.110	Communications-OP	-	4,978	4,978.00
2.119	Rental of Equipment-OP	2,502.00	(2,502)	0.00
2.130	Car Allowance-OP	-	1,000	1,000.00
2.139	Maint. & Repair- Bldg.- OP	-	3,500	3,500.00
2.140	Cleaning Services-OP	-	9,684	9,684.00
2.142	Maint. & Repair - Machinery & Equip.-OP	1,008.00	600	1,608.00
2.154	Gas & Electricity-OP	4,968.00	8,200	13,168.00
2.157	Water-OP	1,656.00	4,300	5,956.00
2.159	Alarm & Security Services-OP	252.00	4,500	4,752.00
2.160	Fees to Professional Contractors-SS	4,323.00	2,804	7,127.00
2.175	Advertising-OP	-	1,000	1,000.00
2.178	Membership Dues-OP	-	200	200.00
2.181	Binding, Printing, & Reproduction-OP	-	1,000	1,000.00
2.193	Other Contractual Services-OP	-	3,000	3,000.00
3.210	Office Supplies	3,600.00	-	3,600.00
3.212	Janitorial Services-OP	5,004.00	2,000	7,004.00
3.214	Clothing & Linen Supplies-SS	-	1,000	1,000.00
3.216	Food-OP	102,337.00	(36,650)	65,687.00
3.222	Motor Fuel & Lubricants-SS	4,800.00	(2,800)	2,000.00
3.228	Chemical, Medical, & Drugs-SS	-	4,400	4,400.00
3.232	Tools, Apparatus, & Accessories-OP	-	3,000	3,000.00
3.240	Maint. & Repair Materials.-OP	7,506.00	(4,500)	3,006.00
4.276	DW-Clothing-SS	2,463.00	(2,463)	0.00
	DW-Transportation-SS	9,600.00	-	9,600.00
	DW-Deposits-SS	3,840.00	-	3,840.00
	DW- Utilities- Ssop	6,624.00	(6,624)	0.00
	DW-Personal Hygiene	3,600.00	-	3,600.00
	DW-Education-SS	192.00	(56)	136.00
	DW-Other-SS	2,881.00	(2,881)	0.00
5.360	Computer Equipment-OP	1,800.00	(1,700)	100.00
5.372	Machinery & Equipment-Automotive-SS	23,456.00	-	23,456.00
5.373	Machinery & Equipment-Other-OP	3,825.00	-	3,825.00
5.375	Furniture-OP	41,326.00	(20,000)	21,326.00
		-		
	<b>TOTAL</b>	<b>734,701.00</b>	<b>-</b>	<b>734,701.00</b>

Justification:

The reclassification of the Residential Specialist positions from Supportive to Operations accounts for the necessary budget changes.

	CURRENT BUDGE	CHANGE	REVISED BUDGET
SUPPORT SERVICES	452,957	(55,375.00)	397,582
ADMINISTRATION	18,367.00	-	18,367.00
OPERATIONS	281,744	55,375.00	337,119
TOTAL	753,068.00	-	753,068.00

Submission:

Approval:

Signature and Title of Authorized Agent

Signature and Title of City Staff

Date

Date